



**ENVIRONMENTAL SERVICES (ES) ADVISORY
COMMITTEE (ESAC)
Finance Subcommittee**

Legal Action Report and Summary Minutes

Thursday, May 16, 2013, 4:30 p.m.
Parks and Recreation Administration Specialized Services Division
Conference Room, 900 S. Randolph Way

1. Roll Call

The meeting was called to order by Tina Cook, ESAC Finance Subcommittee Chair at 4:40 p.m. Those present and absent were:

Present:

Lisa Shipek
Tina E. Cook
Ron Ewing

Representative, Mayor's Office
Representative, City Manager's Office
Representative, Ward 2

Absent:

Staff Members Present:

Patt Jimenez
Priscilla Lane

ES Administrator
ES Finance Manager

2. Approval of Legal Action Report and Summary Minutes of March 27, 2013

Lisa motioned to approve Legal Action Report and minutes. Tina seconded; all approved.

3. Chair Report on Current Events

Subcommittee member Ron Ewing motioned to elect Tina Cook as chairperson for the Finance Subcommittee. Lisa Shipek second the motion and Tina Cook accepted the duty as chair.

4. Director's Report

- Update on ES Fees for FY 2014

Patt Jimenez updated the subcommittee members of the plan to go to Mayor and Council with the idea of going citywide with the Household Hazardous Waste Home Pick Up Program, which would charge a \$25.00 fee. Commercial Recycling will be asking for a rate increase as well.

5. ES Financial Update

- **Report Format and Explanation**
- **Monthly Reports**
- **Quarterly Projections**

Priscilla Lane gave an update and held a discussion on all financial reports; no action taken.

6. Budget Process Update

- **Budget Calendar**

Patt and Priscilla both discussed the budget calendar with the subcommittee members; no action taken.

- **ESAC Letter of Support ***

Patt and Priscilla discussed with Committee Members. Discussion held and edits were recommended. Motion was made to approve letter after edits.

7. Future Agenda Items for Next Meeting (June 20, 2013)

Meeting will be held at Parks and Recreation Administration, Specialized Services Division Conference Room, 900 S. Randolph Way.

- Presentation of Los Reales Landfill Expansion

8. Call to the Audience

None

9. Adjournment

Meeting was adjourned at 6:32 p.m.